

## **DRAFT Minutes of Meeting of Norham Parish Council held on 21<sup>st</sup> January 2019**

Those present were: John Urwin (Chair for this meeting), John Grahamslaw (JJG), Jim Greenwood (JG), Sheelagh Hume (SH) and Dougie Watkin (DW). Victoria Craig (VLC) was present as clerk.

### **1.19.1 To accept apologies for absence**

Apologies from Jim Blyth (JB) and George Straughen (GS)

### **1.19.2. To make any Declaration of Interest**

No Interest were declared

### **1.19.3. To confirm Minutes of previous meeting**

The Minutes of the meeting held on 26<sup>th</sup> November 2018 were confirmed as an accurate record and signed by the Chairman.

### **1.19.4 Matters Arising from Minutes**

#### i Proposed Joint Neighbourhood Planning in Norham and Islandshire

VLC confirmed that GS had made a number of comments (mainly correcting factual errors) to the Stage 1 report that have been passed on.

#### ii Play Areas

No progress as yet re playground equipment group but a meeting is to be arranged soon. JU confirmed the play equipment is currently fine. JB had asked that dog fouling be raised again. Agree that signs already purchased should be put up round the green, and 3 more should be put up on gates for Jubilee Field (which apparently much worse than the village green). Also agreed that poo bag dispenser might be a good idea. VLC will investigate prices.

#### iii Public Conveniences

VLC now has measurements and will purchase screen curtains as previously agreed. A report received that a toilet seat in Gents is broken. JU will investigate and if necessary remove.

#### iv Tweed Way

A further meeting is to be held on 29<sup>th</sup> January. East Ord have confirmed they will be involved and will attend the next meeting.

#### v Mobile Mast/BT Phone box

No progress

#### vi Northumberland LED street lighting/Undergrounding of cables

JU/JG confirmed that they had been informed that works will be carried out in February to renew and underground cables from beginning of Boathouse Lane to Bow Well Farm.

#### vii Street Signs/Village Map

A large-scale map of the whole parish had been obtained from NCC. . Waiting to hear if Arquiva will provide any funding to get new weatherproof map/notice board produced.

#### viii New Speed signs/30mph reminders

Cllr Lawrie has confirmed he will provide funding. VLC chasing NCC as meeting required to agree site. VLC will chase.

#### ix Stackyard Lane

Some pothole filling has been done but do not know by whom!

#### x Norham Signs

NCC have confirmed that the damaged signs will be replaced. Still waiting.

#### xi Proposed Village Community Trust

JG reported Charity Commissioners had refused the application. After discussion with Tony Kirsop it had been agreed that a not for profit company limited by guarantee would be set up. This would allow a bank account to be opened and perhaps some progress could be made. A meeting has been arranged for 23 January to complete the paperwork.

## xii Purchase of Tommy

VLC and GS had had meeting with fundraisers who had expressed an interest in having a book produced about those who died in conflict from Norham. Agreed some progress on this would be desirable. VLC will chase them up for some progress.

## xiii Parking Complaints

It would appear that North Lane complaint had been resolved. Complaints relating to Castle Street were ongoing. Possible solutions were discussed, bearing in mind possible unforeseen consequences.

## **Finance**

### 1.19.5 To review Payments and Receipts since last meeting

£1630 received from NCC re pathworks. Payments to S Penman £129.90 and £100 (WCs); to G Straughen £278.02 (war memorial refurbishment – materials). Business account had received 57p interest.

### 1.19.6 To look at Bank balances in Current and Business Account

Current Account £10073.85

Business Account £1148.35

A couple of problems had arisen re current account. One of S Penman's cheques did not appear on the current account statement even although it had been cashed. This had now been rectified. A further problem had been noticed in that the payment to D Gibson appeared on the statement twice, and accordingly the current account balanced appeared lower than it should. This had also been reported to Barclays bank and VLC awaited a report re rectification.

### 1.19.7 To look at Planning Application decisions

9 Pedwell Way – withdrawn.

### 1.19.8 To look at state of Roads and Pavements

It was noted that some pothole infilling had been carried out along Boathouse Lane, but had stopped at Bow Well Farm. Agreed VLC should contact NCC to ask that they complete the job to The Columns.

### 1.19.9 General Correspondence

None

**Any Other Business** (For information only)

**Date of next meeting: 25 March 7pm**